

---

---

# WEB JOB POSTING

---

---

## Concession Coordinator

### RESPONSIBILITIES:

The City of Tullahoma is accepting applications for Concession Coordinator which is a full-time position in the Recreation Department. This position manages the concession service including training and scheduling of staff, financial accounting of concession funds, and overall maintenance of the work areas and dining areas. Responsibilities include coordinating hosted meetings and events and determining options to market the catering capabilities of the concessions area. The Concession Coordinator also monitors inventory, prepares and serves food, operates the cash register and performs related administrative duties.

### REQUIREMENTS:

College degree preferred. Candidates must have (2) years of supervisory experience and work experience in food service and customer service.

### BENEFITS:

This is a full-time position with benefits. The hourly rate is between \$14.00 and \$14.50. Work hours vary during the summer and weekend work is mandatory as scheduled.

### RECRUITMENT:

Individuals interested in applying for this position can print the application available on-line at [www.tullahomatn.gov](http://www.tullahomatn.gov) and complete the form or obtain an application at City Hall. The application or resume can be submitted by:

**Mail:** City of Tullahoma, Attn: Human Resources, PO Box 807, Tullahoma, TN 37388

**Email:** [cbrice@tullahomatn.gov](mailto:cbrice@tullahomatn.gov)

**Fax:** 931-455-2782

**Deliver:** City Hall / Municipal Building, 201 W. Grundy Street, Tullahoma, TN

A complete copy of the job description is available upon request. The City of Tullahoma is an equal opportunity employer.

**Posted:** May 18, 2015

**Closes:** May 27, 2015